

**Application for Employment at the  
Community Design Assistance Center (CDAC) College  
of Architecture, Arts, and Design - Virginia Tech**

<p><b><u>Student Designer Job Description Summary:</u></b> Student designers work on teams to develop conceptual designs for communities through a participatory process. Project responsibilities include, in part, inventory and analysis; background research; conceptual design development; presentations at community meetings; and report development.</p>			
<b>PERSONAL INFORMATION</b>			
Name:		Date:	
Address:		Phone:	
City and State:		Zip Code:	
Virginia Tech PID:		Email:	
Are you legally eligible to work in the United States?:			
Do you have a valid driver's license?:			
<b>AVAILABILITY</b>			
Indicate the semester(s) and year available: Fall:		Spring:	Summer:
Number of hrs./wk. available, Mon.-Fri. (8am-5pm) during semester:		Date Available:	
Number of hrs./wk. available, Mon.-Fri. (8am-5pm) during summer:			
<b>PROGRAM OF STUDY</b>			
Program:		Graduate or Undergraduate:	
Year in Program:		Expected Date of Graduation:	
If a graduate student, what is your undergraduate degree in?			
How many credits are you taking this semester:			
Do you have work study funds:		If yes, how much?	
<b>PROFESSIONAL INTERESTS</b>			
Put an X by all that apply:	Architecture:	Park Design:	Sustainability:
Greenway Design:	Planning:	Small Scale:	Large Scale:
Downtown Streetscapes:	Stormwater Remediation:	Outdoor Learning Landscapes:	
Other (please list):			
(For office use only) Date received:		Date responded:	

## REFERENCES

Give names, addresses, and phone numbers of 2-3 employers and/or faculty who you have known for at least one year.

(1) Name:

Phone Number:

Yrs. Acquainted:

Job Title/Company:

Email:

Address:

(2) Name:

Phone Number:

Yrs. Acquainted:

Job Title/Company:

Email:

Address:

(3) Name:

Phone Number:

Yrs. Acquainted:

Job Title/Company:

Email:

Address:

## EXTRA CURRICULAR ACTIVITIES

Please describe any extra-curricular activities, hobbies, or volunteer work you want to share:

## EMPLOYMENT INFORMATION

### PRESENT AND/OR RECENT EMPLOYERS

Company Name:

Phone Number:

Address:

City and State:

Zip Code:

Job Title:

Duties:

Company Name:

Phone Number:

Address:

City and State:

Zip Code:

Job Title:

Duties:

**Note:** Per Virginia Tech, if offered a position, you will be required to show a driver's license and original social security card or an unexpired passport in order to be hired.

